



at

Ely Cathedral

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 OCTOBER 2009**



# The Stained Glass Museum

## CONTENTS

	<b>Page</b>
Charity Information	1
Report of the Trustees	2 – 6
Independent Examiners Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 – 15





# The Stained Glass Museum

Registered Charity No. 274776

*Museums, Libraries and Archives Council (MLA) Registration No. RD 574*

*Registered Office: The Stained Glass Museum,  
Ely Cathedral, Ely, Cambridgeshire, CB7 4DL*

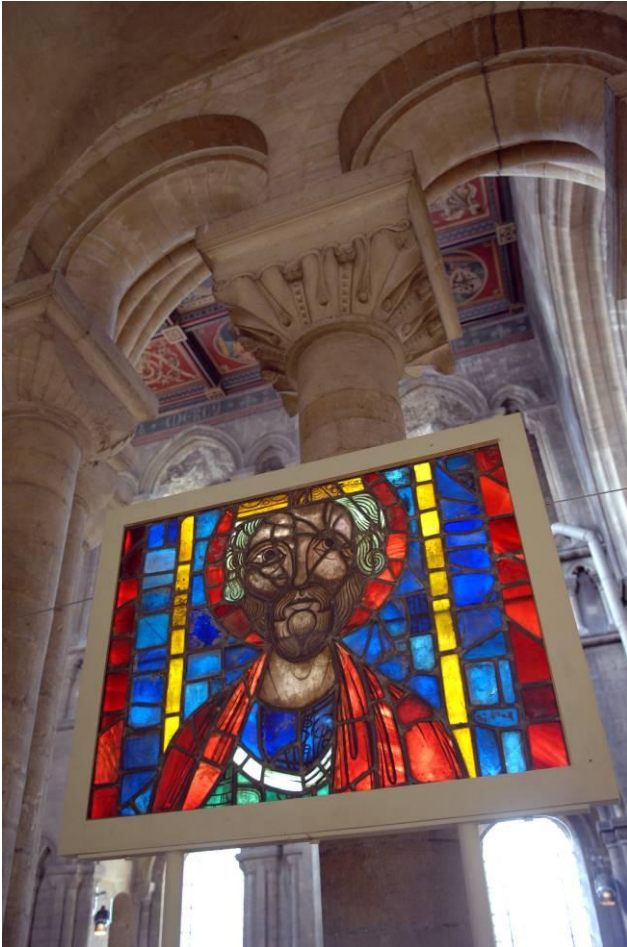
<b>PATRON</b>	HRH The Prince of Wales
<b>TRUSTEES</b>	Dr Tim Ayers FSA Mrs Sarah Brown MA FSA (resigned 28 June 2009) The Viscount Churchill OBE (resigned 15 January 2010) Mrs Anna Eavis (appointed 6 February 2009) Tom Fenton (resigned 28 September 2009) Mrs Susan Freestone (resigned 15 January 2010) Martin Harrison FSA Hon FMGP Anthony Hopkinson Professor Jean Michel Massing FSA Mrs Juliet Short Mrs Elizabeth Stazicker John Watson (Appointed 15 January 2010) Dr Paul Williamson (resigned 1 May 2009) Michael Womack (appointed 28 September 2009)
<b>SECRETARY</b>	Mrs Elizabeth Stazicker
<b>CURATOR</b>	Mrs Susan Mathews
<b>TREASURER</b>	Malcolm Mitchell
<b>CONSERVATION ADVISER</b>	Dr Sebastian Strobl FMGP PACR
<b>LEGAL ADVISER</b>	Mills & Reeve Francis House 3-7 Redwell Street Norwich NR2 4TJ
<b>BANKERS</b>	Barclays Bank Plc 28 High Street Ely Cambridgeshire CB7 4LA
<b>INDEPENDENT EXAMINER</b>	N G Pollington FCCA Price Bailey LLP Richmond House Broad Street Ely Cambridgeshire CB7 4AH



# The Stained Glass Museum

## REPORT OF THE TRUSTEES

### Objectives and Policies of the Charity



*The objectives of the Stained Glass Museum are the education of the public in the history and appreciation of stained glass and the operation of a Museum to display and preserve stained glass. Accredited by the Museums, Libraries and Archives Council, it is required to meet its standards for the custody and care of the Collection.*

*The Museum was founded in 1972 under a Trust Deed as an independent charitable trust and, after assembling its collection, opened to the public in 1979. It is located in Ely Cathedral under a formal 25 year Licence made in 1997 with the Dean & Chapter to occupy the South Triforium. The policy of the Trustees is to continue to build up, through donations, purchases and loans, a comprehensive Collection of stained glass.*

*The Charity is controlled by Trustees selected for their knowledge of stained glass, finance or other appropriate subjects. Upon appointment, new Trustees are inducted on the objectives and policies of the charity and on their Trustee responsibilities by the Chairman and the Curator.*

*Existing trustees are provided with training as and when require; this is provided both internally by fellow trustees and where appropriate by outside sources.*

*The Trustees meet at least four times a year to review policy and progress with the Curator and there is also an advisory Acquisition and Disposal Sub-Committee of Trustees. A risk review is carried out by the Curator and the Trustees annually, and appropriate steps are taken to mitigate risk.*

*The Trustees are aware of the Charity Commission's guidance on public benefit and the requirements of the Charities Act 2006, including the requirement to report on public benefit. The Museum and library are available to the public at large, as are events, workshops and educational courses organised regularly by the Museum, and members of our active Friends Association.*

*The Museum is operated by a Curator, Researcher/Assistant to the Curator (both full time), part-time Treasurer and Museum staff, and is mainly funded by Visitor admission charges and shop sales. It is not dependent on the services of unpaid volunteers or donations in kind although it is always grateful to receive them. Concessionary rates are offered to seniors, students and the unwaged/those on benefits.*



# The Stained Glass Museum

## Review of Developments and Activities

### Review of Developments and Activities

The year ending 30 October 2009 showed some reduction on the previous year in income from both visitors' admissions and shop sales as the effects of the recession were felt. This was not unexpected and the Cathedral and other venues in Ely have been equally affected. Despite this, the Museum has continued to hold an interesting and successful programme of activities during the year.

### Financial Review

Visitor numbers fell from 16,900 to 15,892 in 2008-9, and as a result admission income from general visitors was £36,010 (£37,760), educational visits £5,743 (£7,351), a total of £41,753 (£45,111). Income from the shop decreased to £13,887 (£14,533) during the year.

Income from investments fell by £6,140 due to the minimal interest rates, and donations were lower than expected. This resulted in a fall of £8,556 in Unrestricted Funds reducing the balance to £208,365 (£216,921). Investments and Short term Deposits were £189,962 (£203,724) which is partly explained by the amount owed to us - £23,702 - which includes two grants to fund our Research post. £170,000 remains the total amount which the Trustees consider as being the Museum's essential capital reserve to provide for possible long term future liabilities and capital needs.

The Museum has been fortunate in receiving a number of grants this year to support its activities including The Radcliffe Trust, The Mercers' Company and The Pilgrim Trust.

### Trustees

A number of Trustees have retired during the year.

The Museum owes a great debt of gratitude to Viscount Churchill who retired this year after over 20 years, first as a Trustee then as Chairman of the Board. His guidance and support, especially in financial matters, steered the Museum through many changes and developments including the move to the South Triforium during 1997. He will be sorely missed.

We were also sorry to lose Sarah Brown, a founding Trustee whose contribution to the Museum has been invaluable, and we wish her well in her new post at the University of York and as Director of the York Glaziers Trust. We are also most grateful to Tom Fenton and Paul Williamson who retired in 2009 for all the help and sound judgement they have contributed to the Board.

We are, however, delighted to welcome new Trustees. Anna Eavis is a Medieval Art Historian and is Head of Services for the National Monument Record and Project Director of the Corpus Vitrearum Medii Aevi and Michael Womack, a retired solicitor and partner in a leading Cambridge Law Practice. We look forward to working with them in the future.

### Staff

In December staff members Anne and John Peckham retired after eight years. They have looked after the Museum shop, managed the popular one-day workshops and been responsible for group bookings which have all flourished under their enthusiastic supervision.





# The Stained Glass Museum

## Research

Kate Lycett was appointed as Researcher and Assistant to the Curator succeeding Rosie Mills in Spring 2009 for a further period of eighteen months. This post funded by grants from The Radcliffe Trust, The Headley Trust, The Pilgrim Trust, The Manifold Trust and The Glaziers Trust has been most worthwhile, enabling further cataloguing, research and conservation projects to be undertaken. 'In the Frame', a scheme funded by Cambridgeshire County Council, has enabled a cartoon by E J Poynter to be conserved. This has led to further research on its provenance and history. In the spring, Grand Designs, an exhibition of 19<sup>th</sup> and 20<sup>th</sup> century stained glass cartoons and designs from the Stained Glass Museum's collection was organised with local funding support. Kate has also created a display of tools and equipment used in stained glass making which helps visitors' understanding of the process.

## Education



We have been delighted to expand our education work into the secondary sector this year and been very encouraged by the enthusiasm shown by the students. Witchford Village College, for example, brought their GCSE Art students for a day of inspiration and study on the theme of light, colour and science supported by a Learning Links grant. Such was the enthusiasm on the part of all, that the school is now working on a fused glass window for their Art Department entrance area.

We have also enjoyed working once again with A level students at the Kings School, Ely and with students from Anglia Ruskin University who are editing and producing a film for the Museum about the skills involved in stained glass manufacture called 'Capturing Magic'.

## Website

Work to improve our website and to make it more accessible continues and the Museum's collection is now fully searchable online.

## Exhibitions

In Spring 2009 we showed the work of sixty eight members of the British Society of Master Glass Painters in an exhibition called 40cm<sup>2</sup>. A stained glass tapestry of colour flooded the Museum's Reception Area and delighted visitors.



## Acquisitions



In June we were delighted to receive as a gift from the artist Donald Drury, 'Still Life with Coffee Grinder' in the style of Braque made in 1954. Donald Drury is the grandson of the co-founder of the studio Lowndes and Drury in London, subsequently known as The Glasshouse. We are grateful to Chapel Studio for carrying out conservation on the panel. In July, Noreen Castle offered 'The Prodigal Son' as an outright gift, having previously lent it to the Museum in 1990. This popular panel has been on permanent display and we are most grateful to Mrs Castle for her generosity. In April we received from June Milne on a five-year loan, a panel by the 60s artist Pauline Boty. This artist little known for stained glass has provided us with some fascinating research work.





# The Stained Glass Museum

In September Geoffrey Robinson presented to the Museum, three early 20<sup>th</sup> century cartoons by Louis Davis for stained glass by the artists Arnold Robinson and Edward Woore from the studio of Joseph Bell of Bristol. This acquisition supports a recent purchase of a stained glass panel by Edward Woore. We are also grateful to John Wilson for a collection of items from the Studio of Thomas Cowell including a stained glass design by Louis Davis.

## Lectures

Our Annual Lecture in London was given by Peter Cormack, former Curator of the William Morris Gallery and examined Holiday's relationship with some of the key movements of the later part of the 19<sup>th</sup> century and Holiday's influential role in stained glass of the period.

## Autumn Lecture Series

Another successful series of Autumn lectures was held in Ely, attracting an increasing number of local supporters. Topics this year included Iconoclasm, Reminiscences of the Studio of James Powell & Sons and Pugin and the Palace of Westminster.

## Friends



The Museum Friends gave us much needed financial support to repair the Museum's kiln early in the year enabling our programme of painting workshops programme to continue uninterrupted. In August the Friends visited St Nicholas church, Stamford where Professor Richard Marks guided us round its most impressive stained glass windows. This was followed by the Annual Garden Party kindly hosted by George Wigley at his home in Shutlanger, Northamptonshire.

We enjoyed a tour of this 14<sup>th</sup> century Hall House which includes a very fine collection of medieval stained glass.

## Study weekend

The Friends travelled to Wells in Somerset in April to enjoy a tour of seven Somerset churches, including a stunning window by the artist Harry Clarke at Sturminster Newton. A visit to Wells cathedral with its 14<sup>th</sup> century Jesse window was another highlight as was the stained glass conservation studio of Steven Clare where young conservators were enthusiastically at work on 15<sup>th</sup> century windows from St Winnow's Church, Cornwall.



## Looking forward

We are grateful to the Dean and Chapter for continuing to provide accommodation for the Museum in this most wonderful Cathedral.

We look forward to the appointment of a new Curator in April next year when Susan Mathews retires. With a new young staff on board the Museum is set for an exciting new journey in its history.



# The Stained Glass Museum

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will be able to continue to meet its objectives.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 1993 and regulations made thereunder. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.



Juliet Short  
Chairman of the Trustees

Date: 22 October 2010



# The Stained Glass Museum

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS OF THE STAINED GLASS MUSEUM TRUST

### Independent Examiner's Report to the Trustees of The Stained Glass Museum Trust

I report on the accounts of the Trust for the year ended 31 October 2009 which are set out on pages 8 to 15.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep proper accounting records are kept in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; orhave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nick Pollington FCCA  
Price Bailey LLP

Richmond House  
Broad Street  
Ely  
Cams  
CB7 4AH

Date: 29. October 2010



# The Stained Glass Museum

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2009

	Note	Unrestricted Funds (Museum)	Restricted Funds	Total Funds 2009	Total Funds 2008
		£	£	£	£
<b>Incoming Resources</b>					
Donations, gifts and grants		25,363	38,500	63,863	59,959
Deposit Interest		4,292	15	4,307	10,447
Investment Income		911	-	911	911
Admissions		36,010	-	36,010	37,760
Fundraising events		19,372	-	19,372	12,041
Museum Trading	2	29,427	-	29,427	31,074
Other Income		2,169	-	2,169	7,072
Education activities		10,816	-	10,816	27,431
<b>Total Incoming Resources</b>		<b>128,360</b>	<b>38,515</b>	<b>166,875</b>	<b>186,695</b>
<b>Resources Expended</b>					
Direct charitable expenditure	3	120,758	12,446	133,204	150,982
Fund-raising and publicity	4	14,988	-	14,988	10,676
Governance costs	5	2,190	-	2,190	2,076
<b>Total Resources Expended</b>	6	<b>137,936</b>	<b>12,446</b>	<b>150,382</b>	<b>163,734</b>
<b>Net Incoming/ (Outgoing) Resources before Transfers</b>		<b>(9,576)</b>	<b>26,069</b>	<b>16,493</b>	<b>22,961</b>
Transfer between funds	12	-	-	-	-
<b>Net Incoming/ (Outgoing)Resources before other recognised gains and losses</b>		<b>(9,576)</b>	<b>26,069</b>	<b>16,493</b>	<b>22,961</b>
<b>Other Recognised Gains and Losses</b>					
Gains/(losses) on investments					
Unrealised	9	1,020	-	1,020	(335)
Realised		-	-	-	-
<b>Net Movement in Funds</b>		<b>(8,556)</b>	<b>26,069</b>	<b>17,513</b>	<b>22,626</b>
Balances brought forward at 1 November 2008		216,921	57,135	274,056	251,430
<b>Balances carried forward at 31 October 2009</b>		<b>208,365</b>	<b>83,204</b>	<b>291,569</b>	<b>274,056</b>

**Note**

The notes on pages 10 to 15 form part of these Accounts



# The Stained Glass Museum

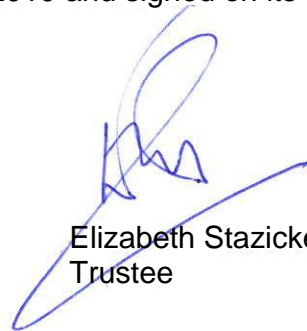
## BALANCE SHEET AT 31 OCTOBER 2009

	<i>Note</i>	2009 £	2008 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	7	17,746	19,584
Heritage Assets	8	46,600	20,100
Investments	9	16,441	15,421
		80,787	55,105
<b>Current Assets</b>			
Stock		8,842	9,492
Debtors	10	23,702	5,361
Short-term Deposits		173,521	188,303
Cash at bank and in hand		12,758	27,775
		218,823	230,931
<b>Liabilities</b>			
Amounts falling due within one year	11	8,041	11,980
<b>Net Current Assets</b>		210,782	218,951
<b>Net Assets</b>		291,569	274,056
<b>Funds</b>			
	12 & 13		
Unrestricted		208,365	216,921
Restricted		83,204	57,135
		291,569	274,056

Approved by the Board of Trustees on 22 October 2010 and signed on its behalf by



Juliet Short  
Trustee



Elizabeth Stazicker  
Trustee

**Note**

The notes on pages 10 to 15 form part of these Accounts





# The Stained Glass Museum

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2009

### 1. Accounting Policies

In preparing the accounts the following accounting policies have been complied with:

**(a) Basis of preparation**

The accounts have been prepared on the historic cost convention with the exception that investments are valued at market value. The accounts are in accordance with the applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.

**(b) Fixed asset Investments**

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

**(c) Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

**(d) Fund Structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are two restricted funds: Appeal Fund and Research Post. Unrestricted funds comprise funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where, the Trustees, at their discretion, have created for a specific purpose. Further details on the restricted funds are disclosed in note 12.

**(e) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. Income received in advance of the relevant period is made available for use once the Museum is entitled to it.

**(f) Gifts in kind and Legacies**

Gifts and legacies are recognised where and when there is an entitlement to them.

Donated goods are recognised in different ways depending on how they are to be used by the charity:

- i. Those donated for onward transmission to beneficiaries are included in the statement of financial activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have to pay to acquire them.
- ii. Assets which are to be retained by the charity are recognised as income based on an estimate for the value of the asset. If the asset is to be retained indefinitely it may form part of the endowment fund.

**(g) Tangible assets**

Depreciation is provided to write off the cost of fixed assets over their useful lives by annual instalments at the rate of 25% of reducing balances.

**(h) Heritage assets**

The Museum has three collections of heritage assets which held in support of the Museum's primary objective of increasing knowledge, understanding and appreciation of stained glass. The collections, comprising stained glass, cartoons, and other associated assets, are accounted for as follows:

- i. Heritage assets acquired before 1 November 2005 have not been capitalised because the cost of doing so would outweigh the benefits.
- ii. No depreciation is provided in respect of heritage assets as, in the opinion of the Trustees, their value will remain stable
- iii. Acquisitions are made by purchase or donation. Purchases are recorded at cost. Donations are recorded at the current value ascertained by the Museum's curator with reference, where possible, to others eg dealers or writers on stained glass who are considered to have appropriate experience or knowledge on the item being valued.

Further details are shown in note 8.

**(i) Foreign currency**

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction.





# The Stained Glass Museum

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2009

### 2. Museum Trading Activities

	2009 £	2008 £
Turnover	29,427	31,074
Cost of sales	<u>15,540</u>	<u>16,541</u>
Gross Profit	<u>13,887</u>	<u>14,533</u>

	Unrestricted Funds £	Restricted Funds £	Total 2009 £	Total 2008 £
<b>3. Direct Charitable Expenditure</b>				
Museum operations	120,758	12,446	133,204	150,982
Acquisitions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>120,758</u>	<u>12,446</u>	<u>133,204</u>	<u>150,982</u>
<b>4. Fund-raising and Publicity</b>				
Advertising	925	-	925	1,070
Fund raising event expenses	<u>14,063</u>	<u>-</u>	<u>14,063</u>	<u>9,606</u>
	<u>14,988</u>	<u>-</u>	<u>14,988</u>	<u>10,676</u>
<b>5. Governance Costs of the Charity</b>				
Salaries and office costs	403	-	403	384
Independent examiner fee	1,410	-	1,410	1,410
Trustees' travel expenses	<u>377</u>	<u>-</u>	<u>377</u>	<u>282</u>
	<u>2,190</u>	<u>-</u>	<u>2,190</u>	<u>2,076</u>

Note: Trustees are entitled to claim the lowest train fair for the travel or mileage costs at the rate of 25p per mile, depending on how direct the journey is from their base to the meeting venue.



# The Stained Glass Museum

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2009

### 6. Total Resources Expended

	Unrestricted Funds		Restricted Funds		Total 2009	Total 2008
	Salaries	Other Costs	Other Appeals	Research Post		
	£	£	£	£	£	£
Direct charitable expenditure	66,313	54,445	239	12,207	133,204	150,982
Fund-raising and publicity	-	14,988	-	-	14,988	10,676
Governance costs	<u>403</u>	<u>1,787</u>	<u>-</u>	<u>-</u>	<u>2,190</u>	<u>2,076</u>
	<u>66,716</u>	<u>71,220</u>	<u>239</u>	<u>12,207</u>	<u>150,382</u>	<u>163,734</u>

Salary costs represent the total emoluments paid to staff members who included the Curator, Researcher, Treasurer and part time Museum assistants. The pension costs amounted to £3,630 (2008 - £3,630) and employers National Insurance costs were £4,029 in the year (2008 - £3,340). The average number of employees was 9 (2008 - 8). The Trustees receive no remuneration.

Other costs	Unrestricted Funds		Restricted Funds	
	2009 £	2008 £	2009 £	2008 £
Rent	7,561	7,642	-	-
Office expenses	4,862	6,396	1,545	265
Travel	996	881	359	61
Electricity	3,647	3,734	-	-
Museum trading costs	15,540	12,935	-	-
Depreciation	3,846	1,185	186	210
Sundry Repairs and Maintenance	5,830	2,216	239	4,910
Insurance	2,004	1,906	-	-
Bank and credit card charges	135	142	-	-
Miscellaneous	-	-	-	-
Subscriptions	357	429	-	117
Consultancy	251	-	-	-
Training Courses	1,719	535	49	1,170
Education Courses	<u>7,697</u>	<u>19,649</u>	<u>-</u>	<u>-</u>
	<u>54,445</u>	<u>57,650</u>	<u>2,378</u>	<u>6,733</u>



# The Stained Glass Museum

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2009

### 7. Tangible Fixed Assets

Cost	Library Books	Audio & Office Equipment	Total
	£	£	£
As at 1 November 2008	10,377	25,367	35,744
Additions	322	1,872	2,194
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
at 31 October 2009	<u>10,699</u>	<u>27,239</u>	<u>37,938</u>
Accumulated depreciation at 1 November 2008	-	16,160	16,160
Charge for year	-	4,032	4,032
Eliminated on Disposal	<u>-</u>	<u>-</u>	<u>-</u>
at 31 October 2009	<u>-</u>	<u>20,192</u>	<u>20,192</u>
Net book value at 31 October 2009	<u>10,699</u>	<u>7,047</u>	<u>17,746</u>
at 31 October 2008	<u>10,377</u>	<u>9,207</u>	<u>19,584</u>

No depreciation is charged on the Library Books as, in the opinion of the Trustees, their value will remain stable.

### 8. Heritage Assets

Cost	Stained Glass £	Cartoons £	Other Assets £	Total £
At 1 November 2008	20,100	-	-	20,100
Additions	<u>25,000</u>	<u>1,000</u>	<u>500</u>	<u>26,500</u>
At 31 October 2009	<u>45,100</u>	<u>1,000</u>	<u>500</u>	<u>46,600</u>

The costs above represent items acquired since 1 November 2005. In addition the Museum holds a further 56 pieces of glass and 129 cartoons in its collection which were not previously capitalised.

Items held on loan are not included within fixed assets.

During the year the Museum received proceeds of £nil (2008 £nil) from the sale of Heritage Assets which had not previously been capitalised.



# The Stained Glass Museum

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2009

### 9. Investments

	2009	2008
	£	£
Market value of investments at 1 November	15,421	15,756
Additions	-	-
Disposals	-	-
Net unrealised investment gains/(losses)	<u>1,020</u>	<u>(335)</u>
Market value at 31 October	<u>16,441</u>	<u>15,421</u>
Historical cost at 31 October	-	-

### 10. Debtors

	2009	2008
	£	£
Prepayments	3,166	3,129
Debtors	19,210	-
Cathedral – compensation claims	-	517
Group ticketing	<u>1,326</u>	<u>1,715</u>
	<u>23,702</u>	<u>5,361</u>

### 11. Liabilities: Amounts falling due within one year

	2009	2008
	£	£
Independent examiner fee	1,230	1,200
Staff salaries, tax and NI	5,967	5,090
Electricity	316	300
Credit Card - Company Barclaycard	117	1,151
Sundry creditors	<u>411</u>	<u>4,239</u>
	<u>8,041</u>	<u>11,980</u>



# The Stained Glass Museum

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2009

### 12. Restricted Funds

	Balance at 1 Nov	Movement in Resources		Balance at 31 Oct
	£	Incoming £	Outgoing £	£
<b>2008</b>				
Research	10,193	23,248	(23,564)	9,877
Sundry Restricted	-	-	-	-
Appeals	20,880	7,985	(1,707)	27,158
Heritage Assets	<u>11,950</u>	<u>8,150</u>	<u>-</u>	<u>20,100</u>
	<u>43,023</u>	<u>39,383</u>	<u>(25,271)</u>	<u>57,135</u>
<b>2009</b>				
Research	9,877	10,000	(12,207)	7,670
Sundry Restricted	-	2,000	(239)	1,761
Appeals	27,158	15	-	27,173
Heritage Assets	<u>20,100</u>	<u>26,500</u>	<u>-</u>	<u>46,600</u>
	<u>57,135</u>	<u>38,515</u>	<u>(12,446)</u>	<u>83,204</u>

The Appeals fund is an ongoing appeal utilised for specific purposes such as acquisitions.

Sundry Restricted funds include minor (under £5,000) funding streams.

The Research Post is grant funding that has been obtained for a new post of Researcher and Assistant to the Curator for a 3 year term from January 2008. The post was refilled from May 2009.

Heritage assets funds include stained glass, cartoons and various tools.

### 13. Analysis of Net Assets between Funds

	Fixed Assets £	Heritage Assets £	Investments £	Current Assets £	Total £
Unrestricted Funds	5,105		16,441	186,819	208,365
Restricted Funds					
Appeal Funds	12,083	-	-	15,090	27,173
Research Post	558	-	-	7,112	7,670
Sundry Restricted	-	-	-	1,761	1,761
Heritage Assets	<u>-</u>	<u>46,600</u>	<u>-</u>	<u>-</u>	<u>46,600</u>
	<u>17,746</u>	<u>46,600</u>	<u>16,441</u>	<u>210,782</u>	<u>291,569</u>



# The Stained Glass Museum is located in Ely Cathedral in the South Triforium

## Opening Times

**Daily, except for Christmas Day,  
Boxing Day and Good Friday**

<b>Summer</b>	Monday to Friday	-	10.30 – 5.00
	Saturday	-	10.30 – 5.30
	Sunday	-	12 noon – 6.00
<b>Winter</b> (Last Sunday in October to Easter Saturday)	Monday to Friday	-	10.30 – 5.00
	Saturday	-	10.30 – 5.00
	Sunday	-	12 noon – 4.30

Telephone: 01353 660355 / 660347

**e:** [admin@stainedglassmuseum.com](mailto:admin@stainedglassmuseum.com)

**w:** [www.stainedglassmuseum.com](http://www.stainedglassmuseum.com)

---

*We are most grateful to the following Benefactors  
who have supported the Museum during 2008-09 with gifts of £1,000 or more:*

*Mr Sam Fogg  
Dr Paul Williamson  
The Barbara Whatmore Trust  
The Loppylugs and Barbara Morrison Trust*

 Supported by the  
**Heritage Lottery Fund**

