



The Stained Glass Museum

The South Triforium, Ely Cathedral, Ely, Cambridgeshire, CB7 4DL

www.stainedglassmuseum.com

JOB ADVERTISEMENT

Learning Officer – part-time job share

Job Ref: EO18
Contract: (Part-time 1.5 days a week / 0.3 FTE)
Starting salary: £21,823 pro rata
Start date: 1 November 2018 (or soon after)

The Stained Glass Museum has a national collection of stained glass windows, associated designs, cartoons and tools which tell the story of the development of this unique art form from the 13th century to the present day. Located in the south triforium of Ely Cathedral (accessed by a staircase of 40 steps), the Museum is an independent accredited museum and registered charity (1169842) governed by a Board of Trustees and managed by a small team of staff.

The Museum would like to invite applications for a pro-active, skilled and enthusiastic Learning Officer to work part-time, 1.5 days a week (0.3 FTE), in a job share to develop and deliver its high-quality programme of formal and informal learning activities for all age groups. The appointed candidate will work with the existing Learning Officer with whom they will share the responsibility for delivering the Museum's learning activities for a wide variety of audiences, including schools, adult and special needs learners, and families. The Learning Officer will manage, and be supported by, a team of volunteers who assist with the delivery of the education programme

Applicants should hold a degree-level qualification and have relevant experience of working in the heritage or education sector. An interest in art, history or other curriculum areas relevant to our collection and an enthusiastic and flexible approach is essential. In addition to delivering educational activities in a lively and imaginative way, the post holder will support the wider work of the Museum, enabling a wide range of audiences to enjoy a rewarding and engaging experience.

This is a part-time job share post (1.5 days a week / 0.3 FTE).

This position will be subject to an enhanced DBS Disclosure.

How to Apply: Application is by CV and a 1-2pg supporting statement outlining the reasons for your interest in the post and why you believe yourself to be suitable. Applicants are required to provide details of two referees. The first referee should be your current or most recent employer. For shortlisted candidates, references will be taken up prior to interview unless you advise that you do not wish us to do so. Please include your full contact details including daytime and evening telephone numbers. Applications by email should be sent to curator@stainedglassmuseum.com.

Applications by post should be sent to:

Dr Jasmine Allen, Curator, The Stained Glass Museum, South Triforium, Ely Cathedral, Ely, CB7 4DL
Or by email to curator@stainedglassmuseum.com

The closing date for applications is 5pm on Friday 28 September 2018.

Interviews will take place on Friday 12 October 2018.

The Museum is unable to respond to every applicant. If you do not hear from us within 2 weeks after the closing date, you should assume that you have not been shortlisted for interview.

Download Full Job Description at www.stainedglassmuseum.com/job_vacancies

Download Job Specification at www.stainedglassmuseum.com/job_vacancies